



COMMON AREA LANDSCAPE MAINTENANCE COMMITTEE  
MEETING  
January 18, 2022

MINUTES

Call to Order– At the direction of the Committee Chair, the meeting was called to order at 2:03 PM.

Establish Quorum – Quorum was established.

Committee Chair	Brad Harvey	Present
Board Liaison	Sandi Swinford	Present
Committee Member	Kathy Holdridge	Present
Committee Member	Larry Entwistle	Absent
Committee Member	Carol Cannon	Absent
Committee Member	Sue Neill	Present

Diane Hampson, KCPOA Community Manager and Teresa Lamothe, Assistant Manager, were also in attendance.

Introduction of guests – none.

**Review & approve minutes of September 16, 2021**

A motion was made to approve minutes of September 16, 2021 as Submitted. (Neill/Holdridge) Motion passed. The minutes from November 18, 2021 will be compiled by Teresa Lamothe and emailed to committee members for approval.

**Committee Updates –**

**1. Community Manager Report –**

- a. Timberline began winter watering and will submit a proposal to replace a dead pine tree on Hill Circle.
- b. Diane reported the SCC has evaluated the chain link fence behind King Soopers Supermarket. A determination of seven hundred liner feet will need replacing with wrought iron.

**3. Updates – Ongoing Projects**

- a. Decorations – Kathy
  - Holiday decorations & lights have been installed and evaluated.
  - Kathy reported the landscaping spotlights need repair & bulbs need replacing.
  - The manager will issue a work order to Berwick Electric.
  - The holiday sign sprays will be delivered to Kathy’s house next week. The sprays will need fluffing and repair then hanging after Thanksgiving Day. A team of “fluffers” and “hangers” is needed.

- b. Benches - Brad
  - Bench pads and pathways are in place.
- c. East Gate - Brad
  - The Chair has received “Thank you” comments from residents regarding the newly installed xeriscape renovation at the round-a-about outside the east gate.

**4. Other Business**

- a. The manager will contact the Garden of the Gods Club new Maintenance Manager to negotiate the 2022 flower order.

Adjourn - The meeting was adjourned at 2:44PM.

Next Meeting: Tuesday, January 18, 2022 at 3:00PM.