



KCPOA Architectural Review Committee
Meeting Agenda

Zoom:

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNE5cWZRZGs3UIVsQT09>

Meeting ID: 816 5877 5292

Passcode: 134408

Date: March 22, 2022

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Sandi Swinford, EB Liaison; Scott Hente, Member; Mark Stritzel, Member; Fred Van Vurst, Member

Management Team: Diane Hampson, KCPOA Community Manager; Sheridan Rohde, Assistant Manager

Call to Order:

Quorum:

Guests: Michelle Williams

Approval of Minutes: ARC meeting minutes – March 8, 2022

Old Business:

- 1. 3818 Glen Vista Point: New Construction Package submitted for Final Approval:**
Final Design Package was received on March 8, 2022. After review, the ARC requested information on the facing materials that will be used on the planned retaining walls as well as the design and materials for the planned railing.
- 2. 2445 Lyons View: New Construction Package submitted for Preliminary Approval:**
Requested plan revisions and additional information received on March 9, 2014. After review, the ARC requested clarification of the rear property set back line in relation to a rear patio and hot tub.
- 3. 3850 Hill Circle: New Construction Package (Revisions) submitted for Preliminary Approval:**
Requested plan revisions and additional information received on March 14, 2022.

New Business:

1. 3730 Camel Grove: New Construction Package submitted for Preliminary Approval:

Preliminary Design Package was received on February 28, 2022. After review, the ARC requested revisions to the documents to include: additional set-back lines for dwelling vs. garage; clarification on the design of a rear sunken patio; resolution of encroachment issues; additional information on proposed Dog Run. These items were addressed and re-submitted to the ARC.

Other Business:

1. Ratification of unanimous consent for actions taken by the ARC between formal meetings:

a. 3051 Shadybrook Lane: Remodel – Roof Replacement

Remodel request was received on March 9, 2022 – to replace a cedar shake roof with asphalt shingle. The ARC completed its review and found the request to fully conform with section 6.7 of the KCPOA Design Guidelines. By electronic transmission on March 9th and 10th, the motion was made and dully approved by unanimous consent to grant APPROVAL to this change request. Owners notified in writing. Letter in file

b. 3845 Camels View: Remodel Package Revision

A request for approval to replace garage doors, instead of previously approved re-staining, was received on March 14, 2022. By electronic transmission on March 14th and 15th, the motion was made and dully approved by unanimous consent to grant APPROVAL to this change request. Owners and builder notified in writing. Letter in file.

2. Property Maintenance Notifications Accepted

3. Management Office Report

Next Scheduled Meeting: April 12, 2022 at 1:30pm PST

Adjournment: