



KCPOA Architectural Review
Committee Meeting Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNEEx5cWZRZGs3UIVsQT09>

Date & Time: September 27, 2022 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Sandi Swinford, EB Liaison; Scott Hente, Member; Fred Van Vurst, Member

Management Team: Diane Hampson, KCPOA Community Manager; Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests: Steve D'Amico, ARC Member Candidate

Approval of Minutes: September 13, 2022 ARC meeting minutes

Old Business:

- 1. 1274 Almagre Heights – New Construction Landscape Package**
Revised Landscape Package submitted on September 16, 2022 for review and approval.
- 2. 3440 Hill Circle – Remodel Project**
Project started without receiving Final Approval. Redesign required to address foundation issues discovered during construction.
- 3. RR4 – Preserve – Landscape Plans for Subdivision**
Revised Landscape Plans submitted on September 20, 2022 for review and approval.
- 4. 1290 Almagre Heights – New Construction/TOF**
Top of Foundation certification received and verified on September 15, 2022.

New Business:



1. 3845 Camels View – Landscape Remodel Package

Submitted on September 22, 2022 for review and approval.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

1. 3276 Skywatch Heights – New Construction submitted for Final Approval

The New Construction package was submitted on September 14, 2022. Following committee review, on September 15, 2022, the motion was made and duly approved to grant FINAL APPROVAL to this project (Rist/Van Vurst). Developer notified in writing. Letter to file.

2. 3844 Camelrock View – New Construction Landscape Package

The Landscape package was submitted on September 14, 2022. Following committee review, on September 15, 2022 the motion was made and duly approved (3 affirmative and 1 negative vote) to grant APPROVAL to this project (Rist/Swinford). Owner notified in writing. Letter to file.

3. 5031 Lyda Lane – Landscape Remodel Project

The Landscape Remodel package was submitted on September 20, 2022. Following committee review, on September 21, 2022, the motion was made and duly approved to grant APPROVAL to this project (Rist/Hente). Owner notified in writing. Letter to file.

4. 3025 Valleybrook – Remodel adding Solar Panels

Requested documentation was received on September 16, 2022 confirming location requirement for solar panels. Following committee review, on September 17, 2022, the motion was made and duly approved to grant APPROVAL to this project (Rist/Swinford). Owner notified in writing. Letter to file.

Other Business:

1. Completed Projects - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

2. Property Maintenance Notifications Accepted

- a. 3025 Valleybrook Lane – Solar Panels
- b. 2410 Hill Circle – Paint shutters



- c. 2311 Hill Circle – Flagstone replacement
- d. 3760 Camels View - Stucco

3. Management Office Report

- a. 3360 Hill Circle: Monitor. Next notice 9/27/2022

Next Scheduled Meeting: October 11, 2022

Adjournment