



KCPOA Architectural Review Committee Meeting
Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNEEx5cWZRZGs3UIVsQT09>

Date & Time: October 11, 2022 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Scott Hente, EB Liaison; Sandi Swinford, Member; Steve D'Amico, Member

Management Team: Diane Hampson, KCPOA Community Manager; Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests: Stuart Furgerson, ARC member candidate

Approval of Minutes:

Old Business:

1. 3161 Sunnybrook Lane – Demolition Project

The ARC received notification that the project was completed on September 30, 2022. The lot has been returned to its natural condition and all clean-up was completed.

New Business:

1. 3322 Hill Circle – New Construction Landscape

The new construction Landscape package was submitted to the ARC on October 4, 2022. The initial review found that a detailed “Landscape Plan”, as required per Section 9.0 of the Design Guidelines, was not provided. The owner was advised to resubmit, providing a detailed plan with all required elements. Letter to file.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

1. 3419 Skywatch Heights (RR1) – New Construction

The New Construction package was submitted on September 28, 2022. Following committee review, on September 29, 2022, the motion was made and duly approved to grant FINAL APPROVAL to the project (Rist/Swinford). Developer notified in writing. Letter to file.

2. 3440 Hill Circle – Remodel Project Change Request

The Change Request was submitted on September 30, 2022, for modifications to the previously approved foundation plan. Following committee review, on September 30, 2022, the motion was made and duly approved to grant APPROVAL for the requested foundation modification (Rist/Hente). Owner notified in writing. Letter to file.

3. 3805 Brushland Court – Landscape Remodel

The Landscape package was submitted on October 3, 2022. Following committee review, on October 5, 2022, the motion was made and duly approved to grant FINAL APPROVAL to this project (Rist/D'Amico). Owner notified in writing. Letter to file.

4. 4165 Reserve Point (The Greens) – New Construction Landscape

The Landscape package was initially submitted on August 5, 2022. The package was placed “on hold” pending receipt of sub-association approval documentation. Following receipt of The Greens approval letter, on October 5, 2022, the motion was made and duly approved to grant FINAL APPROVAL to this project (Rist/D'Amico). Owner notified in writing; cc: sub-association. Letter to file.

5. 4115 Reserve Point (The Greens) – New Construction

The New Construction application and Impact Fee were submitted on October 4, 2022 (all other package elements received previously). Following committee review, on October 5, 2022, the motion was made and duly approved to grant FINAL APPROVAL to the project (Rist/Hente). Owner notified in writing; cc: sub-association. Letter to file.

6. 3665 Camels View – Landscape Remodel

The Landscape package was submitted on October 5, 2022. Following committee review, on October 7, 2022, the motion was made and duly approved to grant FINAL APPROVAL to this project (Swinford/Rist). Owner notified in writing. Letter to file.

Other Business:

- 1. New Committee Member Recommendation:** Stuart Furgerson
- 2. Completed Projects - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.**
 - a. 3161 Sunnybrook Lane
- 3. Completed Inspections**
- 4. Property Maintenance Notifications Accepted**
 - a. 3710 Cumulus View - landscape
- 5. Management Office Report**

Next Scheduled Meeting: October 25, 2022 at 2:00pm

Adjournment: