



KCPOA Architectural Review Committee Meeting
Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNEx5cWZRZGs3UIVsQT09>

Date & Time: February 28, 2023 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Scott Hente, EB Liaison; Sandi Swinford, Member; Steve D'Amico, Member; Stuart Furgerson, Member; Tom Danner, Member

Management Team: Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests: Ian Hjelmstad, Landscape Architect for 3372 Skywatch Heights
Tim Leigh, owner 3080 Sunnybrook Lane

Approval of Minutes: Review and approve the ARC Meeting Minutes – January 14, 2023

Old Business:

1. 3685 Hill Circle – New Construction, Variance Request

The variance request posting period was closed on February 24, 2023. All submitted comments have been reviewed and responded to by the ARC.

2. 2499 Lyons View Point – New Construction, Submitted for Final Approval

The New Construction project received Preliminary Approval on August 4, 2022. The final RBD stamped plans were submitted in electronic and hard copy on February 21, 2022. Additional Final Package components delivered to the management office on February, 23, 2023 for ARC review and Final approval.

3. 3685 Hill Circle – New Construction, Submitted for Final Approval

The New Construction Final Design Package was submitted on January 27, 2023 for ARC review and approval. This package approval is pending the outcome of the Variance Request (noted above).

4. Top of Foundation Certifications – Received and Verified

- a. 3251 Virga Loop
- b. 1258 Almagre Heights
- c. 1209 Almagre Heights

5. Top of Roof Certifications – Received and Verified

6. Drainage Surveys – Received and Verified

- a. 3483 Skywatch Heights

b. 3372 Skywatch Heights

New Business:

1. 3080 Sunnybrook – Remodel, Golf Cart Garage, Submitted for Approval

The Remodel Design Package was submitted on February 22, 2023 for ARC review and approval.

2. 3387 Skywatch Heights – New Construction Landscape, Submitted for Approval

The buyers of the Red Rocks property submitted the Landscape Plan for ARC review and approval. ARC has requested a completed application for the project. Committee review pending receipt. No action expected at this meeting.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

1. 3850 Circle – New Construction, Preliminary Approval Extension Request

The New Construction project received Preliminary Approval on March 22, 2022. Owner was notified that because their Final Package had not been submitted within the time period allowed, the Preliminary Approval has now expired. Owner requested an extension of the Preliminary Approval with expectation that the project approval process will recommence in March. On February, 21, 2023, following ARC review, a motion was made and seconded (Swinford/Danner) to grant the extension of the Preliminary Approval for 90 days, to May 16, 2023. Motion passed. Owners notified in writing. Letter to file.

Other Business:

1. Completed Projects - The following projects have been completed and inspected by the ARC.

The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

a. 3615 Moonrise Point

b. 3805 Brushland Court

2. Property Maintenance Notifications Accepted –

Management Office Report:

Next Scheduled Meeting: March 14, 2023 at 2:00pm

Adjournment: