

Meeting Minutes
Infrastructure Committee
Kissing Camels Property Owners Association
March 9, 2023

Call to Order: The meeting was called to order at 3:00 pm.

1. Establish Quorum

John Hurwitz	Present
Mark Holthouse	Absent
Ron Johnson	Present
Carl Smith	Present
John Frank	Present until 4:30
Bud Ingels	Present (3:20 pm)
Tim McMahon	Present - zoom
Bruce Barbarick	Present - zoom
Mark Stritzel	Present
Diane Hampson	Present

2. Guests: none

3. Approval of minutes from February 9, 2023, meeting: After having reviewed details about street signs in RR1, a motion was made, seconded and passed to approve February 9, 2023, minutes as amended.

4. Old Business -- Progress Reviews:

A. Drainage Plan Updates and Actions (Carl Smith):

- a) Reviewed updated bid from Ability Design Build (ADB) to include Ponds 5a and 5b. Plan to “hold” sending updated contract language to ADB pending clarification of more bid information from Timberline. Diane to coordinate that information.
- b) Northpointe Retention Pond – Whitehead Engineering has still not yet provided Mark Stritzel the necessary documentation to meet the City’s requirement.

B. Roads – John F.

- a) **The IC ratified the previous email approval of Mark Stritzel’s proposal for road consultation support in CY 2023.**
- b) The IC was updated on the Bid meetings conducted by Mark Stritzel on March 6 for the Hill Circle (HC) “Wide-Crack Repair” and “T2 Slurry” packages. The bids and durations for scope are due from the contractors by March 20. Sequential to the bid reviews, the IC will conduct an email vote on these two packages, plus two additional packages (crack seal and concrete work) that will be below the cost requirement to mandate competitive bids. The IC decisions on all four packages will be forwarded to the EB.
- c) CSU Street Cuts: The IC was updated on the status of CSU performing system maintenance on the easement (Reserve Pt, and HC-Camels Ridge). Diane will set up a meeting with some IC members and Carrie Guy with CSU to discuss this process.
- d) Toll Bros. Street Cuts on Hill Circle – Bruce generated a final calculation of degradation fees for the Toll Bros. cuts, and forwarded to Al Watson.

- e) Entech Core Project – Mark and Bruce will schedule this work. The IC decided to “trade” the cores designated on Grand Market Place higher priority cores on Reserve Pt.
- f) Signature Golf Pt. Road Maintenance Agreement (RMA): The GGCPOA sent a response to the draft RMA and Preliminary Inspection Report that KCPOA sent to them. Hurwitz will generate a draft response for Matt C. and the IC to review, then send to GGCPOA. A final Inspection Report by KCPOA will be generated after the core report write-up is received from Entech.
- g) Street Cuts at 1433 Smoochers and 3440 Hill Circle – No update on activity at 1433 Smoochers. The IC was updated on the objections by the homeowner at 3440 Hill Circle for the “deg” fees sent to him.
- h) Haul Road Punch – wait until spring
- i) ROW Restoration Policy Revisions – Bruce B. will send the current docs in “word” to the IC, and Hurwitz will start a draft revision. The goal is to consolidate the individual documents into a package to create a more manageable tool. Diane was requested to upload former Street Cut / Restoration documents into SharePoint.
- j) 10-Year Plan Spreadsheet– The IC requested that the detailed spreadsheet on the website be taken down, and replaced with an “overview.” The benefit of a revised document will give homeowners a good snapshot of road maintenance priorities and budget with a five-year look-ahead. Mark H. was designated to run pont with this revision.

C. Construction Management Updates – Mark Stritzel

- a) No Updates at the March IC Meeting

D. Budgets 2023 –

- a. The IC reviewed the line items on the CY 2023 budget draft. Hurwitz to update revsions and send back out to the IC.

5. Adjourn - the meeting adjourned at 4:50 pm.

6. The next meeting is April 13, 2023.

Respectfully submitted by J. Hurwitz