



KCPOA Architectural Review Committee Meeting Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNE5cWZRZGs3UIVsQT09>

Date & Time: April 25, 2023 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Scott Hente, EB Liaison; Steve D'Amico, Member; Tom Danner, Member; Nicola Myers-Murty, Nominated Member

Management Team: Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests:

Approval of Minutes: ARC meeting minutes for April 11, 2023

Old Business:

1. Top of Foundation Certifications – Received and Verified

None submitted this period

2. Top of Roof Certifications – Received and Verified

None submitted this period

3. Drainage Surveys – Received and Verified

3276 Skywatch Heights

New Business:

1. 3850 Hill Circle – New Construction, Submitted for Final Approval

The ARC received the New Construction package on April 21, 2023, submitted for Final review. The project received Preliminary Approval on March 22, 2022; said approval extended to May 16, 2023.

2. 3403 Skywatch Heights (RR1) - New Construction Landscape, Submitted for Approval

The ARC received the new construction Landscape package on April 21, 2023. Initial review noted that additional information and modifications are needed.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

1. 2421 Hill Circle – Landscape Remodel, Portico Addition

The Landscape Remodel Application was submitted on April 13, 2023 for ARC final review.

The project entails erecting a portico-covered seating area in the rear yard. Following committee review, on April 17, 2023 the motion was made and seconded (D'Amico/Danner) to grant Approval for the project. Motion passed. Owner notified in writing. Letter to file.

2. 1710 Coyote Point – Landscape Renovation, Replace Rock and Mulch

The Landscape Remodel Application was submitted on April 13, 2023 for ARC final review. Following committee review, on April 18, 2023 the motion was made and seconded (Rist/Danner) to grant Approval for the project. Motion passed. Owner notified in writing. Letter to file.

3. 1830 Coyote Point – Landscape Remodel, Fire Mitigation

Revised drawings and additional information regarding this Landscape Remodel project was submitted on April 17, 2023 for ARC final review. Following committee review, on April 18, 2023 the motion was made and seconded (Hente/Danner) to grant Approval for the project. Motion passed. Owner notified in writing. Letter to file.

4. 1686 Rockview Trail (Retreat) – Landscape Remodel

The Landscape Remodel Application was submitted on April 21, 2023 for ARC review. The package included the Approval letter from The Retreat (sub-association). Following committee review, on April 22, 2023 the motion was made and seconded (Rist/Danner) to grant Approval for the project. Motion passed. Owner notified in writing. Letter to file.

5. 3730 Camel Grove – New Construction Landscape Revision

The Revised Landscape Plan was submitted for second approval on April 21, 2023. Revisions included additional plantings to screen a retaining wall, dog run, and A/C units from neighbor view. Following committee review, on April 22, 2023 the motion was made and seconded (Rist/D'Amico) to grant Approval for the project. Motion passed. Owner notified in writing. Letter to file.

Other Business:

1. Completed Projects - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

- a. 3745 Camel Grove
- b. 3710 Camels Ridge
- c. 3845 Camels View (Landscape remodel)
- d. 2511 Chilson Lane
- e. 1760 Coyote Point
- f. 3920 Elisa Court
- g. 1690 Hill Circle
- h. 3765 Hill Circle
- i. 3785 Hill Circle
- j. 3845 Hill Circle
- k. 3885 Hill Circle
- l. 5111 Lyda Lane
- m. 2463 Lyons View Point
- n. 3650 Moonrise
- o. 3615 Moonrise
- p. 3415 Signature Golf Point

q. 3915 Star Rise Point

2. Property Maintenance Notifications Accepted –

- a. 3070 Rockbrook Ln – Remove tree and shrubs
- b. 3070 Rockbrook Ln – remove and replace weed protector
- c. 1925 Twinflower Point – exterior paint
- d. 3910 Star Rise Point – deck
- e. 5031 Lyda Lane – driveway repair

Management Office Report: The office is working to get all the projects noted as completed updated in all tracking systems and archived.

Next Scheduled Meeting: May 9, 2023 at 2:00pm

Adjournment: