



## KCPOA Architectural Review Committee Meeting Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNEEx5cWZRZGs3UIVsQT09>

**Date & Time:** July 11, 2023 at 2:00pm

**Location:** KCPOA Management Office and via Zoom link

**Committee Members:** Barbara Rist, Chairman; Scott Hente, EB Liaison; Steve D'Amico, Member; Tom Danner, Member; Nicola Myers-Murty, Member; Jim Gathen, Member

**Management Team:** Allie Johnson, Assistant Community Manager

**Call to Order:**

**Quorum:**

**Guests:** Mr. and Mrs. Minson plan to attend today's meeting

**Approval of Minutes:** June 27, 2023 ARC meeting minutes

### **Old Business:**

#### **1. 3805 Edgecliff Court – Driveway & Landscape Remodel, additional Submittal**

The Landscape portion of this remodel project was submitted on July 6, 2023 for ARC review and approval. Note: The Driveway portion of this project was approved on May 9<sup>th</sup>. All work is scheduled to be completed at the same time.

#### **2. 3710 Camels View – New Construction Preliminary Approval Extension**

The owners of this property have requested an extension to the Preliminary Approval granted for this project on January 17, 2023. They are on hold while waiting for city approval of the "Hillside Overlay" requirements for this lot. A 60-day extension has been recommended by the chair.

#### **3. Top of Foundation Certifications – Received and Verified**

- a. 1193 Almagre Heights
- b. 3436 Skywatch Heights

#### **4. Top of Roof Certifications – Received and Verified**

None this period

#### **5. Drainage Surveys – Received and Verified**

- a. 1194 Almagre Heights
- b. 3356 Skywatch Heights
- c. 1258 Almagre Heights

**New Business:****1. 3324 Skywatch Heights (RR1) – New Construction LANDSCAPE Package**

The new construction Landscape package was received on July 7, 2023 for ARC review and approval.

**2. 3755 Hill Circle – New Construction Package**

The New Construction package was re-submitted on July 7, 2023, for Preliminary review and approval. Dimensioned elevation drawings and lower-level floor plan have been requested as well as hardcopies of the new plans. This package will reviewed upon receipt of the requested information. No action expected at this meeting.

**Ratification of Consent for Actions taken by the ARC between Formal Meetings:****1. 3340 Skywatch Heights (RR1) – Landscape Package Approval**

The new construction Landscape package was received on June 20, 2023. Additional information was requested and received On June 30, 2023. Following committee review, on July 7, 2023 the motion was made and seconded (Rist/D'Amico) to grant Final Approval for the project. Motion passed. Owner notified in writing. Letter to file.

**Other Business:**

**Completed Projects** - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

- a. 2510 Hill Circle
- b. 3665 Camels View
- c. 1925 Twinflower Point
- d. 2521 Chilson Lane
- e. 2531 Chilson Lane
- f. 3070 Rockbrook Lane
- g. 3372 Skywatch Heights
- h. 3725 Cumulus View
- i. 3825 Alta Mesa
- j. 3845 Camels View
- k. 3885 Hill Circle
- l. 3910 Star Rise Point
- m. 5031 Lyda Lane
- n. 2445 Lyons View
- o. 3080 Sunnybrook
- p. 3620 Camel Grove
- q. 3645 Camels View
- r. 3081 Sunnybrook
- s. 3905 Hill Circle

**Management Office Report:**

**Next Scheduled Meeting:** July 25, 2023

**Adjournment:**

