



KCPOA Architectural Review Committee Meeting Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNE5cWZRZGs3UIVsQT09>

Date & Time: August 22, 2023 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Steve D'Amico, Member; Tom Danner, Member; Nicola Myers-Murty, Member; Jim Gathen, Member

Management Team: Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests: Philip Schmidt, ARC member-candidate

Approval of Minutes: ARC Meeting Minutes for the August 8, 2023 meeting

Old Business:

1. Top of Foundation Certifications – Received and Verified
3850 Hill Circle

2. Top of Roof Certifications – Received and Verified
None this period

3. Drainage Surveys – Received and Verified
None this period

New Business:

- 1. 3052 Virga Loop (RR4) – New Construction Package, Pending Final Review**
This project was submitted to the ARC for Final Approval on August 14, 2023. A cursory review found that the submitted Plot Plan did not match the written description of the options planned for this build. The developer has confirmed the mistake and the ARC is waiting for resubmittal of the correct RBD-stamped Plot Plan. No action expected at this meeting.
- 2. 3420 Skywatch Heights (RR1) – New Construction Package, for Final Approval**
The project was submitted to the ARC for Final Approval on August 17, 2023. The package was circulated to all committee members for review. The motion was made and seconded (Rist/Gathen) to grant Final Approval to this project, pending committee member voting at this meeting.
- 3. 3100 Virga Loop (RR4) – New Construction Package, for Final Approval**
The project was submitted to the ARC for Final Approval on August 17, 2023. The package was circulated to all committee members for review. The motion was made and seconded

(Rist/Danner) to grant Final Approval to this project, pending committee member voting at this meeting.

4. 3291 Skywatch Heights (RR1) – New Construction Package, for Final Approval

The project was submitted to the ARC for Final Approval on August 17, 2023. The package was circulated to all committee members for review. The motion was made and seconded (Rist/Danner) to grant Final Approval to this project, pending committee member voting at this meeting.

5. 3244 Skywatch Heights (RR1) – New Construction Package, for Final Approval

The project was submitted to the ARC for Final Approval on August 17, 2023. The package was circulated to all committee members for review. The motion was made and seconded (Rist/Danner) to grant Final Approval to this project, pending committee member voting at this meeting.

6. 3092 Virga Loop (RR4) – New Construction Package, for Final Approval

The project was submitted to the ARC for Final Approval on August 17, 2023. The exterior color palette and stone selections were additionally provided with this submittal. The package was circulated to all committee members for review. The motion was made and seconded (Rist/Danner) to grant Final Approval to this project, pending committee member voting at this meeting.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

1. 3275 Skywatch Heights (RR1) – New Construction Project, Final Approval

The New Construction package was submitted to the ARC on August 7, 2023. Following committee review, on August 11, 2023 the motion was made and seconded (Rist/Gathen) to grant Final Approval for this project. Motion carried. Developer notified in writing. Letter to file.

2. 3645 Camels View – Remodel Project, Final Approval

The Remodel package was submitted to the ARC on August 9, 2023. The project entails replacing all exterior windows on the residential structure with new windows of the same size but of a different color. Following committee review, on August 10, 2023 the motion was made and seconded (Rist/Danner) to grant Final Approval for this project. Motion carried. Owner notified in writing. Letter to file.

3. 3419 Skywatch Heights (RR1) – New Construction Landscape, Final Approval

The Landscape package was submitted to the ARC on August 9, 2023. Following committee review, on August 15, 2023 the motion was made and seconded (Rist/Gathen) to grant Final Approval for this project. Motion carried. Owner notified in writing. Letter to file.

4. 3925 Lumina View – New Construction Project, Prelim. And Final Approval

The New Construction package was re-submitted to the ARC on August 10, 2023. The package included Final RBD-stamped plans and the owner requested that the committee consider granting Preliminary and Final Approval in one step. Splice pages were provided to correct items discussed at the August 8, 2023 ARC meeting. Following committee review, on August 14, 2023 the motion was made and seconded (Rist/Gathen) to grant Preliminary and Final Approval for this project. Motion carried. Owner notified in writing. Letter to file. Neighbor notification cards sent.

5. 3416 Signature Golf Point – Landscape Remodel Project, Final Approval

The Landscape Remodel package was submitted to the ARC on August 9, 2023 and included the sub-association's approval letter. Following committee review, on August 15, 2023 the motion was made and seconded (Rist/Gathen) to grant Final Approval for this project. Motion carried. Owner and sub-association notified in writing. Letter to file.

6. 3132 Virga Loop (RR4) – New Construction Project, Final Approval

The New Construction package was submitted to the ARC on August 14, 2023. Following committee review, on August 18, 2023 the motion was made and seconded (Rist/Gathen) to grant Final Approval for this project. Motion carried. Developer notified in writing. Letter to file.

7. 3323 Skywatch Heights (RR1) – New Construction Landscape, Final Approval

The Landscape package was submitted to the ARC on August 17, 2023. Following committee review, on August 21, 2023 the motion was made and seconded (Danner/Gathen) to grant Final Approval for this project. Motion carried. Owner notified in writing. Letter to file.

Other Business:

- 1. Completed Projects** - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

- a. 3748 Camelrock – Landscape Remodel
- b. 3805 Edgecliff – Landscape/Hardscape Remodel

2. ARC Processes & Procedures

- a. Email communications
- b. Cell phone list
- c. Meeting attendance – in-person and virtual

Management Office Report:

Next Scheduled Meeting: September 12, 2023 at 2:00pm

Adjournment: