



KCPOA Architectural Review Committee Meeting Agenda

<https://us02web.zoom.us/j/81658775292?pwd=SE5oejhmYnZmNE5cWZRZGs3UIVsQT09>

Date & Time: September 26, 2023 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Steve D'Amico, Member; Tom Danner, Member; Nicola Myers-Murty, Member; Jim Gathen, Member

Management Team: Allie Johnson, Assistant Community Manager

Call to Order:

Quorum:

Guests:

Approval of Minutes: ARC meeting minutes for September 12, 2023 submitted for approval

Old Business:

1. 1755 Coyote Point – Landscape Remodel, Submitted for Final Approval

The ARC requested additional information on this project and the materials were submitted on September 20, 2023 and circulated to the committee for review. The rear-yard project entails the removal of sod, placing it with mulch, planting materials, stepping stones, and a flagstone patio with pergola. The motion was made and seconded (Danner/D'Amico) to grant Final Approval to this project, pending committee member discussion and vote at today's meeting.

2. Top of Foundation Certifications – Received and Verified

None this period

3. Top of Roof Certifications – Received and Verified

None this period

4. Drainage Surveys – Received and Verified

- a. 1210 Almagre Heights
- b. 1161 Almagre Heights

New Business:

1. 3371 Skywatch Heights – NC Landscape Package, Submitted for Approval

The ARC received this new construction Landscape Package on September 20, 2023. The package was circulated to all committee members for review. The motion was made and seconded (Rist/Danner) to grant Final Approval to this project, pending committee member discussion and vote at today's meeting.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

None this period

Other Business:

1. 5011 Lyda Lane – Structural Remodel, Pending

Information requested at the September 12, 2023 meeting has not been submitted as of this date.

2. 1161 Almagre Heights – NC Landscape, Pending

Information requested on September 14, 2023 has not been submitted as of this date.

3. Completed Projects - The following projects have been completed and inspected by the ARC.

The files have been closed and homeowners notified to come pick up any construction or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

- a. 3403 Skywatch Heights – New Construction Landscape

Management Office Report:

Next Scheduled Meeting: October 10, 2023 at 2:00pm

Adjournment: