



**SECURITY AND COMMUNICATIONS COMMITTEE MEETING**  
**September 21, 2023**  
**MINUTES**

**CALL TO ORDER** – The Security and Communications Committee meeting was called to order at 3:25 p.m. at 1365 Garden of the Gods Road, Suite 108 by Chairman Luke Travins.

**Establish Quorum** –

|                  |                 |         |
|------------------|-----------------|---------|
| Chairman         | Luke Travins    | Present |
| Committee Member | Ron Johnson     | Present |
| Committee Member | Brad Harvey     | Present |
| Committee Member | Steve Durham    | Present |
| Committee Member | Chuck Jordan    | Present |
| Committee Member | Del Wedge       | Present |
| Consultant       | Fletcher Howard | Present |

Guests: Scott Hente, POA President; Mindy Gutierrez, Community Manager, and Ivan Cubelli, Security Supervisor, were in attendance.

A quorum was established. Scott Hente was welcomed and stated that he is attending all committee meetings for his own information. He thanked the volunteers for their work on this committee.

**Review & Approve minutes** – A motion was made by Brad, seconded by Ron and passed to approve the minutes from July 20, 2023.

**Updates:**

- a. Incident Report Review – Ivan Cubelli, KCPOA Security Supervisor: The August Summation report was reviewed. Ivan will provide the Fire Department with the code for the Fillmore Gate. A golf cart rental will be arranged for next Spring. An additional TV screen has been approved for the main gate so the additional cameras will be visible.
- b. The transition to Allied Universal has been smooth and successful.
- c. The North Gate security breach on August 24<sup>th</sup> was discussed. Allied Universal, Taylor Fence and Mile High Security have been contacted to see if they can provide estimates for an alert system for the North and East gates if a breach occurs in the future. Police entries will be logged going forward on the incident reports. Fletcher agreed to use his contacts in the police department if addresses are not provided to Security personnel. The Association has filed charges on this incident.

- d. Allied Universal cannot accept credit cards or cash for RFID's. The Association will continue with the current program of charging owners on their POA account. There are 13 owners with a \$15 balance for RFID's. Mindy will reach out to them to get the AR report to zero balances.
- e. North gate repairs were completed very quickly.
- f. Brad Harvey reported that the Association does not own the Mesa wall. The EB will review existing easements and determine if additional easements are needed and what steps are needed for maintenance of the wall and fence.
- g. The Cathedral Ridge Security agreement has not been increased since 2017. Scott Hente will negotiate an increase. Brad Harvey suggested that the new agreement state that when costs increase for KCPOA they will increase for Cathedral Ridge.

### **Discussion**

- a. The Evacuation Manual is in process of being updated. Information from the Pikes Peak Regional Emergency Preparedness and Safety Guide is being incorporated into the new manual.
- b. The east gate arm continues to be hit. Five new gate arms have been received, vendors and owners are billed for damage that they cause. Owners have been instructed to have their vendors enter the main gate, tail gating is prohibited. Security opens the gate for large trucks that cannot turn around.
- c. The streetlight pole on Mesa is installed. The lights are on order. After the lights are installed, KCPOA will repair any landscape damage.
- d. Perimeter fencing will be repaired by RowCal. Ivan will work with them on locations of concern.
- e. Owners have positive comments on the location of the permanent and mobile street signs. Trimming will be completed around the mobile sign by the Nature Trail.
- f. Signage in the community will be reviewed for removal or refurbishment as needed. Photos will be provided to SCC so they can determine what can be removed. Resident Gate Only signs are required.

**The next Regular SCC Meeting will be November 16, 2023 at 3:30 pm.**

**The meeting was adjourned at 4:15 p.m.**