

**Meeting Minutes
Infrastructure Committee
Kissing Camels Property Owners Association
January 11, 2024**

Call to Order: The meeting was called to order at 3:02 p.m. with a quorum.

1. Establish Quorum

John Hurwitz	Present
Ron Johnson	Absent
John Frank	Present by Zoom
Bud Ingels	Present
Tim McMahan	Absent
Bruce Barbarick	Present by Zoom
Mark Stritzel	Present
Mindy Gutierrez	Present

1. A motion was made, seconded and passed to approve the December minutes as submitted.

2. Old Business -- Progress Reviews:

A. Drainage Plan Updates

- a) John H. Reported some of the punch list work has been completed, no billing has been received. Per Bud Ingels, Darrell the handyman at the Ridge and The Park advised that the wire in the culvert (maintenance item #12) is not a hazard. No work needs to be completed at that location. The cracked grate is on KCPOA property (maintenance item #6). The damage is a safety issue. The cost to replace by ADB is +\$800 (material only).

B. Roads

1. Outside East Gate:
 - a. The letter to Fed Ex has been re-sent.
 - b. Bud will research the owner of Liberty Dialysis. Then, the meeting request will be sent to the four owners on "east" Grand Market.
2. The recommendation to spend \$37K for Engineering work for the North and East gates will be on the next EB agenda.
3. CSU Restoration plan remains the same as previously reported, CSU is not responsible for T-2 slurry. John H. will ask for a credit on Hillbrook and Inwood.
4. 811 Private Locates contract approval recommendation will be on the next EB agenda. Mark suggested that the next time the locator is on site for other work, it would be good to perform a "test locate" for buried streetlight wiring in RR1 and RR4.
5. 2024 Road Plan:
 - i. Mark will take a more active role in developing RFP's.
 - ii. Discussion was held on Hillbrook cracks; according to Bruce Babarick, if 3" mill and overlay with glass grid is used, it would remove the need to perform wide crack repair prior to the mill and overlay. A 3" mill and overlay with glass grid was approved for this location.
 - iii. Pull outs will be checked by Mark to see if they are on KCPOA property. If they are not, they will not be included in the RFP. In the future, homeowners with pull outs will be required to contract and pay for work they request to be performed.

- iv. Mark will let Mindy know which homes need to trim trees before 2024 street work is commenced. The homeowners will be contacted with enough notice to get the tree trimming scheduled.
 - v. Mark stated he will have the full depth reclamation (FDR) RFP completed by the end of this month. The FDR Package will be sent concurrent with the M&O Package to the same prospective bidders.
 - vi. Mark will ask Entech for input for cores on Lyda Lane.
6. Crack Seal Bid: The crack seal bid is dated February 2023. Mark will obtain an updated bid.
- C. Construction Management Updates: Three of the street lights in RR1 are not working, Toll says they will be repaired by the end of January. The punch list letter for the Fillmore Right-in Right-out needs to address the bill(s) for the repair of the fiber cut due to Toll Brothers from last May that should include any other costs to return the Fillmore gate cameras to the same functioning level it was prior to the fiber cut. No formal inspection has been completed at the Preserve, pending receipt of the engineering certification letters from Toll Brothers.

3. New Business

- a) A motion was made, seconded and passed to ratify the previous IC email approval of Mark Stritzel's consultation services in 2024. Mark was also asked to provide a budget estimate and a forecast of monthly billings concurrent with his submittal of bids from contractors on 2024 road "packages." (Bud/John F.).
- b) The bid to inspect the NorthPointe pond has been signed.
- c) A meeting to discuss the retrofit of the Fillmore gate will be set up by John H. Luke Travins and Barbara Rist will be invited.

The meeting was adjourned at 5:07 p.m. The next meeting is February 8, 2024

Submitted by Infrastructure Committee