



KCPOA Architectural Review Committee Meeting
Agenda

<https://us02web.zoom.us/j/82914427274>

Date & Time: April 23, 2024 at 2:00pm

Location: KCPOA Management Office and via Zoom link

Committee Members: Barbara Rist, Chairman; Steve D'Amico, Member; Tom Danner, Member; Nicola Myers-Murty, Member; Jim Gathen, Member

Management Team: Bree Escobar, Assistant Community Manager

Call to Order:

Quorum:

Guests:

Approval of Minutes: ARC meeting minutes for April 9, 2024 submitted for approval

Old Business:

1. Top of Foundation Certifications – Received and Verified

3474 Crest Hollow View

2. Top of Roof Certifications – Received and Verified

None this period

3. Drainage Surveys – Received and Verified

3227 Skywatch Heights

3291 Skywatch Heights

New Business:

1. 3291 Skywatch Heights – NC Landscape Project, Submitted for Approval

This new construction Landscape Package was submitted on April 9, 2024. A new application form was requested (received on April 15, 2024) and the package was circulated to the committee. The ARC requested additional information and a modification to plans all of which was received on April 18, 2024. Following a final review, the motion was made and seconded (Danner/D'Amico) to grant Final Approval to this project, pending vote at today's meeting.

2. 3060 Virga Loop - Landscape Project, Submitted for Approval

This remodel Landscape Package was submitted on April 18, 2024 and circulated to the committee for review. The project entails the addition of native grasses, one bush, and one tree for the purpose of screening view and sound of neighbor's A/C equipment. Following ARC review, the motion was made and seconded (Rist/D'Amico) to grant Final Approval to this project, pending vote at today's meeting.

3. 3610 Camels View – Remodel Project, Submitted for Approval

This remodel project was submitted on April 11, 2024 and circulated to the committee for review. The project entails the removal and replacement of an existing concrete driveway, due to deterioration. The project will be reviewed and voted on at today's meeting, with B. Rist recused due to property ownership.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

No formal actions taken between prior and current meeting

Other Business:

Completed Projects - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to pick up construction and/or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

1177 Almagre Heights – New Construction & Landscaping

Management Office Report:

Next Scheduled Meeting: May 14, 2024 at 2:00pm (formal meeting); May 7, 2024 – possible working session at 10:00am

Adjournment: