



ARCHITECTURAL REVIEW COMMITTEE MEETING MINUTES

April 23, 2024

CALL TO ORDER: Chairman Barbara Rist called the Architectural Review Committee meeting to order at 2:00pm.

Establish Quorum: With the presence of four (4) ARC Members, quorum was established.

Chair:	Barbara Rist	Present
Committee Members:	Steve D'Amico	Absent
	Tom Danner	Present
	Jim Gathen	Present
	Nicola Myers-Murty	Present

Representing RowCal: Bree Escobar, Assistant Community Manager.

Introduction of Guests: None at this meeting

Review & Approve the Minutes of Prior ARC Meeting: The Committee motioned to approve the minutes for the April 9, 2024 ARC meeting (Gathen/Danner). Motion carried.

Old Business:

- 1. Top of Foundation Certifications – Received and Verified**
3474 Crest Hollow View
- 2. Top of Roof Certifications – Received and Verified**
None this period
- 3. Drainage Surveys – Received and Verified**
3227 Skywatch Heights
3291 Skywatch Heights

New Business:

- 1. 3291 Skywatch Heights – NC Landscape Project, Submitted for Approval**
This new construction Landscape Package was submitted on April 9, 2024. A new application form was requested (received on April 15, 2024) and the package was circulated to the committee. The ARC requested additional information and a modification to plans all of which was received on April 18, 2024. Following a final review, the motion was made and seconded (Danner/D'Amico) to grant Final Approval to this project. Motion carried. The developer will be notified in writing following this meeting.

2. 3060 Virga Loop - Landscape Project, Submitted for Approval

This remodel Landscape Package was submitted on April 18, 2024 and circulated to the committee for review. The project entails the addition of native grasses, one bush, and one tree for the purpose of screening view and sound of neighbor's A/C equipment. Following ARC review, the motion was made and seconded (Rist/D'Amico) to grant Final Approval to this project. Motion carried. The owner will be notified in writing following this meeting.

3. 3610 Camels View – Remodel Project, Submitted for Approval

This remodel project was submitted on April 11, 2024 and circulated to the committee for review. The project entails the removal and replacement of an existing concrete driveway, due to deterioration. Following review, the motion was made and seconded (Gathen/Danner) to grant Final Approval to this project. Motion carried (B. Rist recused as the owner of the property). The owner will be notified in writing following this meeting.

4. 3236 Virga Loop (RR4) – New Construction Package, Submitted for Approval

This New Construction project was submitted on April 22, 2024 and circulated to the committee. Following review, the motion was made and seconded (Gathen/Danner) to grant Final Approval to this project. Motion carried. The developer will be notified in writing following this meeting.

5. 3123 Virga Loop (RR4) – New Construction Package, Submitted for Approval

This New Construction project was submitted on April 22, 2024 and circulated to the committee. Following review, the motion was made and seconded (Myers-Murty/Danner) to grant Final Approval to this project. Motion carried. The developer will be notified in writing following this meeting.

Ratification of Consent for Actions taken by the ARC between Formal Meetings:

No formal actions taken between prior and current meeting

Other Business:

Completed Projects - The following projects have been completed and inspected by the ARC. The files have been closed and homeowners notified to pick up construction and/or landscape plans. The notification advised the homeowners that any items left in the office after one week from the notification will be destroyed.

- 1177 Almagre Heights – New Construction & Landscaping

Management Office Report:

No additional information to report

Next Scheduled Meeting: May 14, 2024 at 2:00pm

Adjournment: The meeting was adjourned at 2:17 pm

Submitted By: KCPOA Architectural Review Committee