

BOARD OF DIRECTORS ORGANIZATIONAL MEETING
August 28, 2025
MINUTES

Call to Order – Scott Hente called the meeting to order at 6:19 p.m., immediately following the conclusion of the Annual Homeowner’s Meeting.

Attending – Quorum was established with board members Scott Hente, Mark Holthouse, Barbara Rist, Dan Chapman, Brad Harvey, and Chris Hendren present.

Election of Officers for the Executive Board for 2025-2026

A motion was made and seconded to approve the following slate of officers for 2025-26:

President:	Scott Hente
Vice President:	Dan Chapman
Secretary:	Barbara Rist
Treasurer:	Mark Holthouse

The motion carried unanimously 6-0.

Appointment of EB Committee Liaisons

- Mark Hothouse: Finance Committee
- Barbara Rist: Architectural Review Committee
- Brad Harvey: Infrastructure Committee
- Chis Hendren: Common Area Landscape Committee
- Steve Durham: Covenant Committee
- Dan Chapman: Security and Communications Committee

Other Business – Scott Hente

- **Ratification of electronically approved decisions made prior to this meeting – The motion was made and seconded (Harvey/Holthouse) to formally ratify the following electronically approved proposals. Motion carried:**
 1. On August 15, 2025, the motion was made and seconded (McMahon/Rist) to approve two proposals for the South Gate Conversion Project:
 - a. Taylor Fence Company proposal for gates and fencing at a cost of \$84,093 plus contingency of \$5,000 (total \$89,093). Motion carried.
 - b. Midwest Barricade proposal for signage and installation at a cost of \$8,290 plus contingency of \$1,710 (total \$10,000). Motion carried.
 2. On August 15, 2025, the motion was made and seconded (McMahon/Rist) to approve the Anaconda Job Shop proposal to replace the safety barrier/guardrail on Inwood Circle at a cost of \$17,459. Motion carried.

- **ARC Committee Member appointment:** A motion was made and seconded (Rist/Harvey) to appoint Kimberly Fontalvo as a new committee member to the ARC. Motion carried.

The next Executive Board meeting will be held on September 25, 2025.

The meeting was adjourned at 6:31 p.m.

Respectfully submitted, Barbara Rist, KCPOA Executive Board, Secretary